

**REQUEST FOR PROPOSAL:**  
**CONSULTANCY FOR BOTTLING PLANT UPGRADE, DEVELOPMENT AND  
IMPLEMENTATION PROJECT**

**1. INTRODUCTION**

1. ISLAND BEVERAGES MALDIVES PVT LTD is a subsidiary company of MWSC, and are looking to upgrade its bottling production system.
2. IBM's main objective for development and upgrading of the bottling plant is to;
  - a) Find a productive solution to the supply of bottled water
  - b) Develop a sustainable environmental management system.
  - c) Invest in and develop the production and sale of quality bottled water
  - d) Develop and modernise IBM to run with the introduction of a modern sustainable bottled water production and quality system
3. IBM would like to invite a consultant with demonstrated technical capacity to undertake the consultancy during the, research, design and implementation of a sustainable bottled water production and quality system, including developing procuring, installation, construction supervision.

**2. SCOPE OF WORK**

The consultant shall undertake the following activities for the fulfilment of the intent of this contract. However, the consultants shall also undertake any other activities as required for the fulfilment of the contract even if it is not specified here under.

**2.1 Preliminary research**

- Identify the data needed to implement the upgrade of bottled water production.
- Carry out site surveying
- Review and analyse the data collected

**2.2 Conceptual Design**

- Develop a bottled water plant system using the data collected and given by.
- Develop a system that enables the production and sale of quality bottled water
- Develop a system that increases IBM's income from bottled water

- Ensure the system developed complies with latest applicable codes and standards, latest engineering practice, reliability and safety standards approved by IBM
- Submit the system proposal to IBM for review

### **2.3 System Development**

- Coordinate with relevant authorities to get the permits needed
- Coordinate with IBM regarding any permits/approvals
- Ensure the construction work is carried out according to the design requirements
- Ensure the construction /equipment/material are in accordance with the specifications, the approved drawings and comply with the latest applicable codes and standards
- Carry out site inspection and prepare deficiency reports
- Give update on work progress

### **2.4 System Implementation**

- Identify and develop payment collection plans
- Develop standard operating procedures (SOP)s.
- Identify and define roles and functions for all the employees involved in the operation and management production system.

## **3. DELIVERABLES**

### **3.1 Preliminary report**

Should submit research findings and the conceptual design and idea for review.

### **3.2 Monthly progress reports**

Progress report of the project must be submitted in every month.

### **3.3 Project Completion Report**

On completion of the project, the consultant shall prepare and handover to IBM a project completion report. This report will comprise a summary of the project and will cover the salient feature of the project and the problems encountered during project preparation, engineering, construction and commissioning.

### **3.4 Demonstration project**

Must have a Bottled water production system on the model developed, within 6 months' period.

### **4. CONTACT PERSON**

**Name:** Aishath Ifasha Ibrahim

**Position:** HR & Admin Manager

**Address:** 1<sup>st</sup> Floor, Fen Building, Ameenee Magu, Male', Maldives

**Email:** hr@taza.com.mv

**Phone:** 3329314

**Fax:** 3340645

### **5. DEADLINE**

- The deadline for submitting proposals is 10<sup>th</sup> October 2021, 2pm local time in Male, Maldives.
- Submission of the proposals should be in sealed envelope delivered through courier service to the Contact Person at the address indicated in above on or before the submission deadline.
- The proposal should include a profile of the consultant with experiences in similar projects, curriculum vitae as well as the price quotation.

### **6. EVALUATION**

Evaluation of the Proposals shall take place after the submission deadline. Only proposals determined to be substantially responsive to the requirement will be evaluated.

Responsiveness is determined based on the qualification and experience

### **7. SCHEDULE OF PAYMENT**

The consultant shall be paid for the cost of consultancy on a monthly basis.

Amount paid is negotiable

### **8. TERMS OF CONTRACT**

The terms of the agreement is 6 months.